GDBarri & Associates, Inc.

6860 W. Peoria Ave. Peoria, AZ 85345
(623) 773-0410
FAX (623) 773-2924

TIME OFF REQUEST

Time off request (include Paid/Unpaid, Vacation/Sick, Dates and # of Hours) ☐ Paid ☐ Unpaid

☐ Vacation _____

☐ Sick _____

Employee Signature _____ Date _____

Employee Name _____ Location Select Location

FOR CORPORATE USE ONLY

Approved: _____

Disapproved (state reason):

_____

Authorized Signature _____ Date _____